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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | West Sacramento Fire Department Summer StepsStudent Internship ProgramJune 22 – August 14, 2015  |

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|  |  | **OFFICE** | **CELL** |
| Contacts: | Capt. Josh Calista | (916) 617 – 4604 | (530) 908 – 7122 |
|  | FF Jen Almaguer |  |  |
|  | BC Scott Pfeifer (A Shift) | (916) 617 – 4601 | (916) 248 – 2073 |
|  | BC John Muir (B Shift) | (916) 617 – 4601 | (916) 248 – 2073 |
|  | BC Steve Binns (C Shift) | (916) 617 – 4601 | (916) 248 – 2073 |
|  |  |  |  |
| Topics: | * Organizational Expectations
* Time Management
* Fire Department Training
* Engine Company Operations
* Truck Company Operations
* Fire Prevention / Public Education
 |  |  |

**Overview:**

The Summer Steps Student Internship Program is an 8 week program designed to cultivate an interest in local youth for a career in public service.

Candidates selected for participation by the West Sacramento Fire Department will be exposed to a variety of topics related to the dynamic nature of emergency service management.

**Objectives**:

1. Cultivate an interest in local youth for a career in public service.
2. Provide an overview and exposure to all aspects of the Fire Department.
3. Describe the ideals of Customer Service, and provide communication strategies for interacting with the public.
4. Develop a Public Service Announcement (video) for the West Sacramento Fire Department.

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department** Student Internship ProgramSchedule |

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| WEEK  | TOPIC | OBJECTIVES |
| 1Jun 22 – Jun 26 | ORIENTATION / ADMINISTRATION | * Introduction / Program Overview
* Course Materials & Scheduling
 |
| 2Jun 29 – Jul 3 | TRAINING | * PPE
* Engine Co. Introduction
 |
| 3Jul 6 – Jul 10 | OPERATIONS | * Station Duties / Routine
* Engine Co. Ride-Alongs
 |
| 4Jul 13 – Jul 17 | PREVENTION / PUBLIC ED. | * Fire Prevention
* Public Education / Teen Camp
 |
| 5Jul 20 – Jul 24 | TRAINING | * Tools & Equipment
* Truck Co. Introduction
 |
| 6Jul 27 – Jul 31 | OPERATIONS | * Station Duties / Routine
* Truck Co. Ride-Alongs
 |
| 7Aug 3 – Aug 7 | ADMINISTRATION | * PSA Project Work
* Emergency Service Management
 |
| 8Aug 10 – Aug 14 | FINAL | * Project Culmination
* Summative Evaluation
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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department** Student Internship ProgramWeek 1June 22 – June 26 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | INTRODUCTIONCapt. CalistaFF Almaguer | * Welcome Brunch
* Program Overview / Expectations
* Course Materials
 |
| Tues. | ORIENTATIONFF Almaguer | * Fire Department Orientation
* City of West Sacramento Orientation
* Apparatus & Facilities Orientation
 |
| Wed. | CUSTOMER SERVICECapt. CalistaFF Almaguer | * Customer Service Model
* Project Overviews
* PSA Announcement (Video)
* Teen “Fire Camp”
 |
| Thurs. | DISPATCHFF Almaguer | * Call Types
* Resource Typing / Response Matrix
* YECA (Dispatch) Visit
 |
| Fri.  | ADMIN. / MANAGEMENTCapt. CalistaFF Almaguer | * Fire Service Administration
* Emergency Services Management
* Intern Luncheon
 |
| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department** Student Internship ProgramWeek 2June 29 – July 3 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | TRAINING & SAFETYCapt. Calista | * PT
* Training & Safety Program Overview
* Personal Protective Equipment (PPE)
 |
| Tues. | TRAININGCapt. Calista | * PT
* Training Program Management
* West Valley Fire Training Consortium
 |
| Wed. | TRAININGCapt. Calista | * PT
* Engine Co. Training Evolutions
* PPE
* Hydrant / Hose
 |
| Thurs. | TRAININGCapt. Calista | * PT
* Engine Co. Training Evolutions
* PPE
* Hydrant / Hose
* Intern Luncheon
 |
| Fri.  | OFF |  |
| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department** Student Internship ProgramWeek 3July 6 – July 10 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | OPERATIONSC Shift | * ENGINE CO. RIDE ALONG TBD
 |
| Tues. | OPERATIONSC Shift | * ENGINE CO. RIDE ALONG TBD
 |
| Wed. | OPERATIONSA Shift | * ENGINE CO. RIDE ALONG TBD
 |
| Thurs. | OPERATIONSA Shift | * ENGINE CO. RIDE ALONG TBD
 |
| Fri.  | OPERATIONSB Shift | * ENGINE CO. RIDE ALONG TBD

 * Intern Luncheon
 |
| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department** Student Internship ProgramWeek 4July 13 – July 17 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | FIRE PREVENTIONTBD | * Fire Prevention
* Business Inspections
 |
| Tues. | PUBLIC EDUCATIONFF Almaguer | * Plan & Prep for Teen Camp
 |
| Wed. | PUBLIC EDUCATIONCapt. CalistaFF Almaguer | * Teen “Fire Camp”
 |
| Thurs. | PUBLIC EDUCATIONTBD | * Parks & Rec Summer Camp Visits
 |
| Fri.  | FIRE PREVENTIONTBD | * Fire Prevention
* Business Inspections
* Intern Luncheon
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| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department** Student Internship ProgramWeek 5July 20 – July 24 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | TRAININGCapt. Calista | * PT
* Truck Co. Training Evolutions
* Tools & Equipment
* Ropes & Knots
* Ladders
 |
| Tues. | TRAININGCapt. Calista | * PT
* Truck Co. Training Evolutions
* Tools & Equipment
* Ropes & Knots
* Ladders
 |
| Wed. | TRAININGCapt. Calista | * PT
* Truck Co. Training Evolutions
* Forcible Entry
* Ventilation
* Auto X
 |
| Thurs. | TRAININGCapt. Calista | * PT
* Special Operations Training
* TBD
 |
| Fri.  | TRAININGCapt. Calista | * PT
* Special Operations Training
* TBD
* Intern Luncheon
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| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department** Student Internship ProgramWeek 6July 27 – July 31 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | OPERATIONSA Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD
 |
| Tues. | OPERATIONSB Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD
 |
| Wed. | OPERATIONSB Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD
 |
| Thurs. | OPERATIONSC Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD
 |
| Fri.  | OPERATIONSC Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD

 * Intern Luncheon
 |
| NOTES: |  |  |