SAMPLE NEWSLETTER ARTICLE

**New Three-Part Series on the Use of Public Resources**

When it comes to public resources, everyone in local government has a special responsibility. Such resources belong to the public and special legal and ethical issues attach to decisions on how these resources can be used, by whom and for what purposes.

To help local officials and staff understand these issues, the Institute for Local Government has produced a three-part “everyday ethics” series addressing some of these issues. The topics covered include:

* The use of agency insignia, including: letterhead, seals, logos, and badges
* Agency gifts, charitable donations, and fundraising
* Special issues related to expense reimbursement including: agency credit cards, travel reimbursement, and attending conferences

These articles are available to local officials and staff for ***free*** at [www.ca-ilg.org/public-resources-articles](http://www.ca-ilg.org/public-resources-articles). The Institute is able to make these resources available thanks to the generosity of the municipal law firm of [Meyers|Nave](http://www.meyersnave.com/).

# For a deeper dive into issues relating to the use of public resources and related matters, see the chapter on “Understanding Perk Issues, Including Compensation, Use of Public Resources and Gifts” in the Institute’s *Ethics Law Basics* e-book. The chapter is available free at [www.ca-ilg.org/perks](http://www.ca-ilg.org/perks).

# All the Institute’s ethics resources for local officials are available at [www.ca-ilg.org/trust](http://www.ca-ilg.org/trust).

# The Institute for Local Government is a 501(c)(3) organization dedicated to helping local officials with practical, impartial and easy-to-use information relating to good governance practices.  It is affiliated with the California State Association of Counties and the League of California Cities, but welcomes use of its materials by all local officials and staff.